



# FOUNDATION

FOR

## RUSHFORD-PETERSON SCHOOLS

### **Foundation for Rushford –Peterson Schools Minutes Friday December 6, 2013 at noon, R-P school upper library**

**Present** - Lisa Lawston, Lisa Ledebuhr, Jenny Helgemoe, Chuck Ehler, Roger Metz, Robin Honken, Greg Smith, Brad Hoiness. **Not present**- Alan Lipowitz

**Minutes** - Motion by Roger to approve minutes from Nov 8, 2013, seconded by Lisa Lawston, motion approved

**Treasurer's report** – Roger reported our current balance is still \$7,610. The Give to the Max funds have not been included yet. Lisa Ledebuhr will check with Jennifer Hengel on amount and when we will see the funds.

**Fund Drive** - Jenny Helgemoe updated us on the Scholarship Fund Drive. The date will be Feb 9<sup>th</sup>, from 2-5 pm. They will use the HS office space with eight (8) phones. They will use 16 NHS students. Advertisements will be in FCJ and Tri-County Record. They will also send emails to parents through school. Community Ed will add to their mailing. Jenny is working on script for students to use.

**Scholarship Application Review** – There will be some minor modifications to this application. Jenny will work with modifying the essay question for more clarity and present to us at the next meeting for approval. We will continue to give out three (3) \$500 scholarships.

**Website update** – minutes have been added, we will also add the school profile to the Foundation website. We will get a Foundation FB site created also.

**2014 Fundraising event – Tri-City Challenge** – Logo was approved. We will also get an additional logo to put on the sleeve of the t-shirt for the Conquer the Bluff event and present a draft at the next meeting. We will also provide a draft poster to market the event at the next meeting. Other topics discussed:

**Online registration** – Active.com was proposed by Robin. There would be an \$8 per registrant fee for the use of this site. We will evaluate other options. Brad and Lisa are meeting with Jason Sethre from FCJ, and will inquire with him about setting up our own registration site.

**Grant application to RCF**– Lisa would like to get moving on this, but need to estimate the costs associated with running this event. The food would be biggest cost, so by next meeting, would like to have some idea so grant can be submitted. Lisa will also work on itemizing the costs for the purposes of submitting a grant. We agreed on an estimate of 250 participants for the purposes of submitting the grant.

**Advertising** – Brad and Lisa will be meeting with Ferndale, Jason S from FCJ and Todd Mitchell from LiveWell Winona to start the discussion of advertising the event. They will report back at the next meeting.

**Area Business involvement** – Jan Smaby will be heading this up, and will report back to us.

**Next meeting – December 17, 2014, Upper Library**

**Meeting adjourned at 1:00**