



# FOUNDATION

FOR

## RUSHFORD-PETERSON SCHOOLS

### **Board Meeting Minutes | Friday, August 14 | 9:00 a.m. | R-P school upper library**

**Present:** Chuck Ehler, John Linder, Sally Ryman, Roger Metz, Brad Hoiness, Lisa Ledebhur, Claire Olstad

**Not Present:** Robin Honken, Lisa Lawston, Jen Hengel, Jen Helgemoe

**Previous Meeting Minutes:** Moved by Linder, seconded by Ryman, to approve the July 29, 2015, minutes, minutes approved.

**Financial Update:** A complete report will be presented by at the next meeting.

- **Bills to Pay** – Tri-County Record ad for the Tri-City Challenge for \$80.00. Moved by Metz, seconded by Hoiness, payment approved.
- **Deposits** – \$100 check from school administrators to sponsor golf hole at Tri-City Challenge; \$250 check from Smith Farms for major sponsorship of the Tri-City Challenge

**Special Projects for Jennifer:** At the July meeting, the board requested clarification on the payment process for Hengel's work on special projects. Ledebhur reported Hengel will track her hours on R-P Schools Foundation work, submit it to the chamber, and the chamber will bill the foundation.

**Angel Fun Requests:** No new requests.

#### **Tri-City Challenge Activities (October 8-10, 2015):**

1. *Insurance:* Hoiness is waiting for quotes.
2. *Sponsorship:* List of sponsors continues to grow; will need to finalize it soon for t-shirt printing.
3. *Promotion:* Copies with special information for students (\$25 student registration fee, volunteer opportunities, Conquer the Bluff) will be distributed in the new student packets, during school assembly the first week at school, and in the weekly Friday packets. Ledebhur will draft it and Ryman will format it to print on the back of the TCC flyer. The TCC will also be included in the school's daily announcements.
4. *Registration:* Encourage people to sign up on Active.com. The goal is to have each board member get 5-10 people to sign up or get a major sponsor.
5. *Volunteers:* See #3. Also recruit students from the seniors give back program and National Honor Society. Helgemoe will send Ledebhur a list of potential student volunteers.
6. *Announcer:* Duane Miner will be asked to announce again this year, since KQ98 isn't available.
7. *T-shirts:* They will be printed once we have all the sponsors identified and sizes of those who pre-register.
8. *High School Student Involvement:* See #3 and #5.
9. *Friends of the Foundation Fall Feast (Friday):* Lawston, Hoiness, Honken and Ryman will meet Monday, August 17, at 4:00 p.m. in the school library to work on the invitation list. The mill has been reserved, and caterers have it on their calendars.

10. *Press Release/Newspaper Promotions*: Tri-County Record is doing a story; Ledebhur will send Ryman the press release to distribute to other area media outlets.
11. *Volunteer Gathering*: See #5.
12. *Conquer the Bluff Registration Process*: There is no charge or pre-registration required for this event. Participants will register that afternoon.
13. *Photographs*: Ross Himlie is on board to take photos at the top of the bluff.

**Next Meeting:** The board will meet Friday, September 11, 9:00 a.m. in the high school library.

**Adjourn:** Moved by Hoiness, seconded by Olstad, to adjourn at 9:40 a.m., meeting adjourned.