



FOUNDATION

FOR

RUSHFORD-PETERSON SCHOOLS

Foundation for Rushford Peterson Schools Meeting Minutes

Friday, December 4, 2015 | 9:00am | R-P school upper library

- **Announcements/Roll call** - Vice Chair Hoiness presided.

Present: Roger Metz, Claire Olstad, Lisa Lawston, Chuck Ehler, Brad Hoiness, John Linder, Sally Ryman, Joyce Iverson, Jenny Helgemoe

Not Present: Robin Honken, Lisa Ledebuhr
- **Approval of previous meeting minutes: November 6, 2015** – Motion by Metz, second by Ehler, minutes approved.
- **Bills:** Motion by Ehler, second by Helgemoe to approve payment of the following bills. Motion approved.
 1. PO Box fee - \$32.00
We share a PO Box with RCF and we will be splitting the cost of the annual fee.
 2. Fall feast Advertisement \$60.00
Payable to: Tri-County Record, PO Box 429, 300 S. Mill Street, Rushford MN 55971.
 3. Website Domain Name fee \$180.00 for 5 years
Payable to: IDNS, 924 Bergen Ave, Suite #289, Jersey City NJ 07306-3018.
(NOTE: This bill should not be paid. We learned after the meeting that this was a sales pitch and not a renewal from our current domain provider.)
 4. Fall feast catering \$285.00
Payable to: Stumpy's Restaurant & Bar, PO Box 707, Rushford, MN 55971.
- **Deposits:** Give to the Max donations are still being tabulated, but there was approximately \$3600 total donated through SMIF, with \$1400 to RCF and \$1200 R-P Schools Foundation. Rushford State Bank trustees donated \$1400 to the Foundation's Angel Fund in memory of Anne Robertson. We received \$100 from Duane and Susan Koenen and \$25 from Roger and Ramonna Metz as an Anne Robertson memorial. Lawston noted her donation wasn't on the Give to the Max list; Hoiness said we'll check into that.

- **Financial update:** Jen Hengel was unable to attend, and will present a comprehensive report at the next meeting. The current fund balances, before payments and deposits noted above, are:

General - \$7,247.39
 Scholarship - \$10,164.62
 M. Reinhardt Scholarship - \$9,464.80
Tri-City Challenge - \$6,971.64
 TOTAL - \$33,848.45

- **New School Donations/Memorials:** As a follow up to last meeting's discussion, Dan Bieberdorf attended a Booster Club meeting. They are okay with receiving funds but didn't want to be decision maker for how funds are to be used, especially with advertising. Metz stressed we need guidelines for what we will accept and how it will be recognized. We need to be ready for donors, so they'll feel great about the process. He recommended talking to the Winona Schools Foundation, because they went through the process and have policies. Metz also suggested we appoint a sub-committee or the executive committee to make nimble decisions. Ryman noted we need to find out if SMIF has rules that could affect what the Foundation can do, especially if any of the funds are to be used for advertising. Hoiness suggested asking Jen Hengel to contact SMIF.

Ehler and Beiberdorf will look at (1) other school foundation policies regarding donations and memorials for capital improvements, etc. and (2) list what the new school could use. We'll need to look at the dollar value to attach to various items too.

We also need to look at options for a "donor wall" at the new school, possibly having plaques with scholarship winners too. Ehler noted that finding space will be a challenge.

Discussion will continue next meeting with the goal of having something concrete by February.

- **Dates for Fall Feast/Tri-City Challenge/Conquer the Bluff** - Tentative dates are September 30 for the Fall Feast, October 7 for Conquer the Bluff and October 8 for the Tri-City Challenge. Lawston will check on the availability of Hoiland Mill before a final decision is made on the dates.
- **Scholarship Drive** - Helgemoe recommended the third annual phone drive be held on two Saturdays, January 30 and February 6, from 9-11am. Last year the students had much better success on Saturday rather than Sunday. Helgemoe volunteered to coordinate it again, recruiting, training and supervising students making the calls. Metz asked about reaching alumni. Several people suggested Facebook would be the best way to reach alumni, but we should have a way for people to donate online. The dates were approved by consensus, and Lawston, Helgemoe, Hengel and Honken will determine the best way to set up the online payments and Facebook page.
- **Next meeting: Friday, January 8, 2016, 9:00am, High school library**