



FOUNDATION
FOR
RUSHFORD-PETERSON SCHOOLS

Foundation for Rushford-Peterson Schools Meeting Minutes
Friday, November 3, 2017 | 8:00am | School Conference Room

Announcements/Roll call - Chair Ryman presided.

Board Present: Chuck Ehler, Sally Ryman, Claire Olstad, Kathy Wade, Joyce Iverson, Hannah Ledebuhr, Donna Boyum, Jack Culhane, Jenny Helgemoe, John Linder, Matt Strapp

June Vitse, Jo Anne Agrimson; **Others Present:** Jen Hengel

Not Present: Lisa Lawston

The meeting was called to order at 8:01 by Chair Sally Ryman. Moved by John Linder; seconded by Joyce Iverson to approve the agenda. Motion carried.

Approval of Meeting Minutes: Moved by Kathy Wade; seconded by Jenny Helgemoe to approve the October 6 minutes. Motion carried.

Treasurer's Report: Jen Hengel reported that the Foundation's funds have been reconciled with SMIF. Moving funds into the endowment fund allowed for more interest to be earned.

Bills to Pay: Moved by Kathy Wade; seconded by Donna Boyum to pay the following Bluff Land Tri bills: TC Sublimation 609 Mill St, Rushford, MN, for t-shirts \$400;
Rushford Foods 400 Mill St. Rushford, MN 55971 for lunches, H2O, & granola bars \$379.10;
Jamie Meldahl DJ \$150.

Motion Carried.

(NOTE: The board voted by email on November 7 and 8 to pay a corrected amount of \$540 to TC Sublimation and \$156.20 to Lind Awards for Bluff Land Tri medals. Voting in favor of these payments were: Kathy Wade, John Linder, June Vitse, Claire Olstad, Chuck Ehler, Jenny Helgemoe, and Sally Ryman.)

Fall Feast Recap: The fundraiser not only raised funds from attendees, but there were donations from those who could not attend. Jenny Helgemoe offered to find past scholarship recipients to give speeches next year. The Fall Feast will be held on a yet to be determined Saturday in late September or early October; Jo Anne Agrimson offered to look into Thrivent cards to cover some expenses for the fundraiser.

Bluff Land Tri (BLT):

Robin Honken had suggested some ideas for next year: ending at Creekside; doing chip timing; making helmets mandatory for the bike portion; and creating an event on Facebook once the date is determined. Kathy Wade will talk to Beth Manfull to work on using chip timing; Chair Ryman mentioned using the drone footage as a promotion; finding 5-15 second segments of promotional footage were suggested; Kudos to Colby Lind for encouraging so many student volunteers to help. Using the community service class worked well. How can we get more families to participate? Opportunities for younger children to participate could help. Joyce Iverson suggested that links from our main web page could have been

more prominent. Chair Ryman will keep a running list of ideas for 2018.

What do sponsors receive for their sponsorship? It seemed unclear what business sponsorship levels meant. We will try to clarify the levels of sponsorship next year.

The few extra t-shirts will be given to volunteers who would like them. The quality and size of the t-shirts was discussed: do sizes run true? Quality of fabric and being true to size are important aspects for the t-shirts.

Request for Yearbook Ad: The foundation has sponsored a \$40 yearbook ad in the past. Discussion was held as to whether we should change the ad to include the Foundation's focus on scholarships and the Bluff Land Tri. Hannah Ledebuhr will take charge of working with the rest of the yearbook staff to create the ad. Kathy Wade moved; Joyce Larson seconded to upgrade to a quarter page ad at \$75. Motion carried.

Give to the Max Day November 16: Last year, the Foundation went through the SMIF site to avoid extra fees which would be accrued by linking directly from the "Give to the Max" website. Chuck Ehler suggested ensuring the link and steps would be easy for others to follow; Joyce Iverson and Kathy Wade will test out the steps to ensure it is easy to donate. Some people would like to simply send a check to the Foundation, which is easy to do at any time. The group agreed we should go through the SMIF Foundation again this year. Chair Ryman will speak with Robin Honken about setting up the website for this.

Request for Funds – Megan La Fleur requested funds for prizes to recognize students for good behavior. Members felt that this was not the mission of the R-P Foundation. Chuck Ehler suggested there may be other means to fund this program, possibly using the program Boxtops for Education. The opportunities for students in our mission funds were reviewed. Kathy Wade moved to deny the request; Donna Boyum seconded. Motion approved.

Additional Payments:

Chuck Ehler presented requests for the following funds

Angel Fund - Drivers' Education for 2 students @ \$380.00 per student = \$760.00; Chromebooks for 6 students @ \$100.00 per student = \$600.00. Total payments from the General Fund = \$1,360.00 to be made payable to R-P Schools.

School Enhancement Fund – Musical instruments at a total cost of \$22,005.00, made payable to R-P Schools. Instruments include a piano, baritone sax, tuba, timpani's, a mobile choral folio cabinet and a 4-valve tuba.

Claire Olstad moved to approve the payments of \$1,360.00 from the Angel Fund and \$22,005.00 from the School Enhancement Fund; Kathy Wade seconded. Motion approved.

SMIF has requested our reason for partnering with SMIF. Jo Anne will revise the writing and will email Chair Sally Ryman with the revision.

Adjournment – The meeting adjourned at 9:05 a.m.
Donna Boyum moved; Kathy Wade seconded.

Next meeting – Friday, January 5, 2017 at 8:00 a.m. in the school conference room