



**FOUNDATION**  
FOR  
RUSHFORD-PETERSON SCHOOLS

**Board Meeting Agenda**

**September 7, 2018 | 8:00 a.m. | R-P School Administrative Meeting Room**

**Announcements/Roll call:** - Chair Ryman presided.

**Present:** Chuck Ehler, Sally Ryman, Kathy Wade, Jen Hengel, Rick Buchanan, Donna Boyum, Jack Culhane, Jenny Helgemoe, John Linder, June Vitse, Jo Anne Agrimson, Joyce Iverson, Emily Didier; Lisa Lawston.

**Not Present:** Claire Olstad; Jenny Helgemoe.

**Visitor:** Brenda Tesch

The meeting was called to order by President Ryman at 8:05 a.m.

**Approval of agenda** with website update information. Moved by Kathy Wade to approve; seconded by Joyce Iverson. Approved.

**Approval of minutes** from August, 2018. Moved by Donna Boyum to approve the minutes; seconded by Kathy Wade. Approved.

**Financial Report:**

**Bills to pay** - \$1000 Jameson Scholarship payment for Dylan Buckland who took summer classes and has provided proof of progress to Jenny Helgemoe. Moved by Jo Anne; seconded by Joyce that the scholarship be paid on behalf of Dylan to the school he is attending. Approved.

**Donation** - \$250 from Roger & Ramona Metz will be placed in the General Fund.

**Bluff Land Tri** - October 13 (8:30am Jr. BLT and 9:30am check in for BLT)

**Sponsors** - These are the sponsors so far.

<b>Sponsor</b>	<b>Amount</b>
Acentek	250
Anderson Auto	100
Brown's Tire & Battery	250
Engelson & Associates	25
Farmers Win Coop	500
Fastenal	in kind
Lind Awards & Engraving	100
Lion's	200 (approved but not yet received)
Linda Horihan Agency	100
M & M	in kind
Marine Credit Union	100
Merchants Bank	tbd (Kathy Wade will verify they will donate \$500 as they did in 2017)
MiEnergy	250

Nordic Lanes/The Creamery	100
RiverSide Electronics, Ltd.	250
R-P School Administrator	100 Not yet received
Rushford Foods	250
Rushford State Bank	250
Shawnee's Bar & Grill	100
Thrivent	cards
Winona Health	500
WonderInk	<u>in kind</u>
	\$2,975

Joyce wondered about donors for scholarships this year being recognized as contributors. Discussion was held and it was determined we should have a list of donors/scholarships at the registration area.

Jenny Helgemoe entered the meeting at this time.

**Volunteers needed:** Kathy reported that we have some students and some Lions helping. The subcommittee made a list of volunteers. Students can earn 6 community service hours. 12 volunteers are needed.

The chip timing is in place. We need a volunteer who is solely in charge of chip timing to work with Tempo. Sally Ryman volunteered for this position or wherever she is needed most.

Jack Culhane's group of volunteers will help with registration, shirts, and handing out lunches.

Ellie Malone will sing the National Anthem.

Who will collect registration money for the BLT from the school? Lisa Lawston suggested that Holly Ekern collect the money and Lisa will get it to Kathy Wade.

**Junior BLT:**

14 volunteers are needed. Visitor Brenda Tesch explained the plans for the Junior BLT. The route goes from the baseball field to the obstacle course at Creekside Park to a path to kick a soccer ball toward the finish line by the baseball field. All participants will receive a participation prize; the winners will receive a medal in each of the 4 categories, one for the lead boy and one for the lead girl.

We'll start with the 9-10 age group; then 7-8; 5-6; 3-4, with a 2-minute time between starting times.

Registration for this race will be by email. The fee will be collected at school or the day of the race. There is a release on Tempo for registration for the BLT. A modified version will be made available for the Junior BLT. Checks should be made out to Foundation for Rushford-Peterson Schools for the Junior BLT.

Waivers will be provided at registration at Creekside and prior to the event at the school. Registrations will be taken the day of the race as well.

**Promotion:**

Facebook page <https://www.facebook.com/blufflandtriathlon/>. Kathy Wade and Emily Didier have been added as authors on the Facebook page.

The T-shirt deadline is the first week in October. We should remind students to register in advance to receive a T-shirt.

**The Fall Feast** is October 13 at 6 p.m. at Hoiland Mill and will include our annual meeting. Ryman asked if proceeds go to endowment fund again this year. Jo Anne Agrimson asked for a clarification of the fund. The endowment fund is a fund intended to perpetuate the scholarships. The Fall Feast includes supporters who are long-term supporters. In 2017 the funds went to the endowment fund to promote its creation. Chuck Ehler suggested that it may be best to simply say that the proceeds will go to future scholarships. That gives us the flexibility to use some of the money for scholarships and some for the endowment fund.

Entertainment for the Fall Feast is being planned. Emily Didier offered to talk to the choir. Sally Ryman asked that Rick Buchanan and Emily would find 3 acts. Lisa Lawston will help as needed.

We will also need people who will be able to go between Stumpy's and the Mill. Jack Culhane has 4 volunteers for that.

We also need 4 total servers from 6- 8 p.m. Chuck Ehler will reach out to students to ask for volunteers.

5-6 people are needed for setup.

Sally Ryman suggested streamlining the program by sending home a flyer with those who attend. The flyer would explain all of the work of the Foundation, the scholarship funds, and the scholarships given this past year. Jenny Helgemoe thought a mini-newsletter would be great, and it could include an update on scholarship recipients. She'll send them a form to fill out about their college life and how they have benefitted from the scholarship.

Jo Anne Agrimson will apply for a Thrivent card for decorations, envelopes, printer ink. Sally suggested using Root River Floral. The decorations would then become door prizes. Jo Anne will work to get 8 - 10 table decorations and decorate the Mill.

Jack Culhane asked about the Wenneson Inn. Jenny Helgemoe offered to follow up with Megan Boyum about the free night's stay to clarify the offer. The idea is to raffle the tickets off for \$5.00 at the Fall Feast.

**Announcements:** Jo Anne Agrimson will send a get-well card to Claire Olstad. A thank-you note from Hannah Ledebuhr and a greeting from the Metz family were passed around.

**Adjournment:** Motion by Chuck Ehler; seconded by Lisa Lawston. Meeting adjourned at 9 a.m.

**Next Meeting:** The next foundation meeting will be Friday, November 2, at 8:00 a.m.