



FOUNDATION FOR RUSHFORD-PETERSON SCHOOLS

Board Meeting Minutes

October 2, 2020 | 8:00am | via Zoom

In Attendance: Sally Ryman, Aaron Prinsen, Joyce Iverson, Jack Culhane, Jo Anne Agrimson, June Vitse, Brenda Tesch, Hannah Linder, John Linder, Jenny Helgemoe, Lisa Lawston, and John Thompson

Absent: Claire Olstad, Kathy Wade, Donna Boyum

President Ryman called the meeting to order at 8:05 a.m.

Motion made by Iverson, seconded by Jack Culhane, to approve the agenda. Motion passed.

Election of Officers: President Ryman's 6-year term limit ends in January 2021; Vice President Olstad's 6-year term limit is up in September 2021; Secretary/Treasurer Jo Anne Agrimson's 6-year term is up in November 2023. The item was tabled until the November meeting.

Minutes: The minutes from September 4, 2020, had this correction: doubling of Aaron Prinsen's name in the attendance. Motion to accept the minutes with this correction by Linder, seconded by Helgemoe. Motion passed.

Financial Treasurer's Report: The only change from last month is the addition of the RINtek donation given in September. Motion by Tesch, seconded by Iverson, to approve the financial report. Motion passed. Fund balances on September 30:

General	\$ 7,045.25
Bluff Land Tri	\$ 6,841.39
Scholarship	\$ 8,166.88
Named Scholarships	\$20,879.34
<u>Endowment</u>	<u>\$44,208.06</u>
Total	\$87,140.92

Bills to Pay: There were two bills for consideration, as follows:

- \$130 to the Rushford Peterson Valley Chamber of Commerce per contract (6.5 hours work July 1-September 30, 2020).
- \$27.93 to Jennifer Hengel for expense reimbursement (2 reams of paper and 5 boxes of envelopes for the fall fundraiser mailing)

Motion by Culhane, seconded by Lawston, to pay the two bills. Motion passed.

Thank-You Notes: President Ryman read a thank you note from Seth Heiden for his trade scholarship. Helgemoe also read a thank you note from Peyton Morrison for his scholarship.

Angel Fund: There were two payments submitted for consideration, as follows:

- School administration requests \$760 for 2 students' drivers ed fees (\$380 each)
- School administration requests \$150 for 5 students' milk money (\$30 each)

Motion by Agrimson, seconded by Culhane, to pay these bills through the Angel Fund. Motion passed.

Superintendent Jon Thompson and Guidance Counselor Jenny Helgemoe would like the Board's input on the process they follow to see whether our Foundation wants to make changes. President Ryman shared Kathy Wade's wishes that staff members be reminded more often of the availability of these funds since they seem to be under used. Thompson noted the current submission method includes an application form but often verbal requests are made. Agrimson stated that an email submission should suffice. Thompson assured the board that he would keep a file of all email requests, eliminating the need for the paper applications. Information will be sent to all staff at different times during the school year, reminding them that Angel Funds are available. The consensus of the board was that this would be a good process.

Fall Feast or Fall Fundraiser: Members were provided with copies of the annual report and its cover letter. These will be mailed to past donors. Ryman urged the board to communicate any additional people who should be added to this list.

Thank you note: The Sentence to Serve and Rushford public works crews did an exceptional job preparing the bluff trails for the BLT. This item was tabled until November so that our signatures can be placed on a thank-you note. Kathy Zacher has offered to share the note with the county supervisor.

Finally, President Ryman noted that Robin Honken sent an email noting people who have agreed to serve on the Rushford-Peterson School Board if they win as a write-in vote. Ryman will forward the list to Culhane and Lawston as they had not received Honken's email.

Yearbook Ad: Helgemoe has the paperwork for this ad, which the board has sponsored each year. The ad sponsorship will be on the November agenda.

Adjournment: Motion to adjourn made by Iverson, seconded by June Vitse. Motion passed. Meeting adjourned 8:33.

Next meeting will be held Friday, November 6, 2020 at 8 am: place to be determined.