



FOUNDATION
FOR
RUSHFORD-PETERSON SCHOOLS

Board Meeting Minutes

March 5, 2021 | 8:00 a.m. | Zoom & Conference Room

In Attendance: Hannah Linder, Jenny Helgemoe, Jen Hengel, Jack Culhane, Brenda Tesch, Amy Woxland, Joyce Iverson, Jo Anne Agrimson, Donna Boyum, June Vitse and Claire Olstad.

Absent: Jon Thompson, Lisa Lawston, Aaron Prinsen.

1. President Joyce Iverson called the meeting to order at 8:02 a.m.
2. **Approve Agenda:** Motion made to approve the agenda by Claire Olstad; seconded by Jack Culhane. Motion carried.
3. **Minutes:** Motion made to approve the minutes from February 5, 2021 by Brenda Tesch; seconded by Donna Boyum. Motion carried.

4. **Financial Report:** Jen Hengel's notes include a report that there are no changes on the first page since we are in the same quarter. The "Current Quarter Activity" on the second page shows activity in Revenue, Expenses and Transfers, as follows:

Revenue from last month: \$2,440 in donations received to start John Kinneberg Memorial Scholarship (not paid out in 2021)

Expenses from last month: \$295 for two bills paid this quarter, including \$75 for yearbook ad and \$220 for the 4th quarter 2020 Chamber contract.

Transfers from last month: \$3,300 from the BLT Fund to the Scholarship Fund.

Motion made by Donna Boyum; seconded by Amy Woxland to accept the treasurer's report. Motion carried.

5. **Bills to Pay:**

- \$40 to Rushford Peterson Valley Chamber for 2021 Membership: Motion made by Jo Anne Agrimson; seconded by Claire Olstad to pay the invoice to the Rushford Peterson Valley Chamber for \$40. Motion carried.
- **Angel Fund Requests:** no requests currently.

6. **BLT & Scholarship Fundraising to date:**

- Jen's email notes stated that checks received (not included in the financial report as not yet sent to SMIF) include the following: Corporate Sponsor (\$500) – Rushford Foods; Major Sponsor (\$250) – Mi-Energy; Trade Scholarship Sponsor (\$125) – Anderson Auto, Colby Cabinetry, L&L Volkman Auto Body Repair, Norman's Electric Service, and Rushford Manufacturing.
- Additional Contacts /Follow-up Pending: Amy Woxland asked for additional contact information for Johnson's Rolling Acres; Jen Hengel will send the information she has. Jenny Helgemoe has

more checks in her office that she received from Claire's solicitations; Jen Hengel will pick these up.

7. **R-P School's 2021 Post-Secondary and Trade/Tech Scholarship Applications received:** The deadline for applicants is March 19. It is possible that we could select the recipients in April. Jenny Helgemoe will scan the applications, which will not include students' names, and send them to us so we are prepared to select at April's meeting.
8. **Newest Named Scholarships:**
 - Retired Teachers Scholarship: the applications will be due April 9. Jo Anne Agrimson will contact 3-5 current teachers to help determine the recipient.
 - John Kinneberg Memorial Scholarship will be awarded for the first time in 2022. The family will determine the recipient.
9. **BLT Planning for August 21, 2021:**
 - Brenda Tesch reported the committee is working with SMG to update the website. We are also working with Tempo for registration so it is all done online, not the day of the race. We are choosing a t-shirt for participants and participation medals as give-aways this year; many people commented in our survey that they would like something to commemorate their participation. Scott Bestul is working with Brenda on a promotional video for the BLT.
 - Bluff Land Trojans Kid's Challenge during Rushford Days: We decided to work toward a sponsorship for this event rather than charging the kids for it. We are hoping to have the event open for a couple of hours without racing, then having an "official" race time afterward. Jack Culhane suggested the RP Booster Club may be interested in partially sponsoring this event.

Jen Hengel commented that the money raised this year will fund 2022 scholarship awards. The current solicitations will be directed as follows: Donations from Corporate Sponsors and Major Sponsors are placed in the BLT Fund and donations for Trade Scholarship Sponsors are placed in the Scholarship Fund. Claire Olstad asked if sponsors who donate this year will be recognized as current sponsors rather than waiting till next year; yes, donors this spring are recognized as sponsors at this year's Senior Awards Ceremony.

Next meeting: Friday, April 9th @ 8 a.m. @ Location TBD (Good Friday is April 2nd)

Motion made to adjourn the meeting by Amy Woxland ; seconded by Clair Olstad . Motion Carried.

Actions for SMIF: Pay \$40 invoice to the Rushford Peterson Valley Chamber of Commerce.