



FOUNDATION  
FOR  
RUSHFORD-PETERSON SCHOOLS

## Board Meeting Minutes

October 8, 2021 | 7:30 a.m. | Forum Room, RP School

**Call to Order:** President Joyce Iverson called the meeting to order at 7:31 a.m.

**In Attendance:** Brenda Tesch, Claire Olstad, Jack Culhane, Jenny Helgemoe, Jen Hengel, Joyce Iverson, June Vitse, Duane Koenen, Aaron Prinsen and Brielle Rasmussen.

**Absent:** Jo Anne Agrimson, Amy Woxland, Supt. Jon Thompson, Bonnie Prinsen, Donna Boyum

**Approve Agenda:** Motion made to approve the agenda by June Vitse; seconded by Jack Culhane. Motion carried.

**Minutes:** Motion made to approve the minutes from September 10, 2021 by Brenda Tesch; seconded by June Vitse. Motion carried.

**Student Representatives:** Student representatives Aaron Prinsen and Brielle Rasmussen had no additional items to discuss or present.

**Financial Report:** Jen Hengel reviewed the financial report emailed with meeting materials. Interest amounts for each fund will be available at the end of October. The new quarter began October 1, and there was no activity to report. Motion made by Jack Culhane; seconded by June Vitse to accept the financial report. Motion carried.

**Bills to Pay/Angel Fund:** An Angel Fund request, totaling \$850.17, was received from school administration for the following:

- 4 Kindergarten Milk Breaks at \$250 (\$50 per student);
- 10 Students' milk Grades 1-5 at \$550 (\$55 per student); and
- \$50.17 to pay for student snacks.

The invoice for the last quarter's contract with the Chamber for administrative services was received and totals \$211.50.

Motion made by Claire Olstad; seconded by Brenda Tesch to pay the Angel Fund request and the Chamber's contract services invoice. Motion carried.

**Foundation Fall Fundraising Letter:** The fall fundraising letter was reviewed by the board. The letter, along with a review of the Foundation's activities, will be mailed to past donors. This will be done in lieu of the Fall Feast.

**Trade Scholarship Definition:** The committee determined scholarships should not be given to those working as an apprentice for equipment due to an apprentice being paid. The student must be enrolled and earning credits to be eligible. It was suggested to have one application for all scholarships. The application will include a checkbox for selecting 1-2 year post secondary or 4-year post secondary. Jenny

Helgemoe can assist in confirming the correct box is checked by the student. The committee will then review applications to determine scholarships given are supporting students on behalf of trade donors.

**Welcome new member:** Claire Olstad's term is up as a Foundation Board Member. Duane Koenen will be his replacement. The Foundation board members thanked Claire for his dedication to the board and welcomed Duane.

Motion made by Aaron Prinsen; seconded by June Vitse to accept Duane Koenen as a new board member. Motion carried.

**Website:** It was discussed who would make edits to the Foundation website. When updates are needed the Foundation can contact Jen Hengel.

**Next meetings** are scheduled for Fridays: Annual Meeting November 5 and December 3.

**Adjourn:** Motion made by Claire Olstad; seconded by June Vitse to adjourn at 7:56 a.m.

## **ACTIONS FOR SMIF:**

Payment to R-P Schools for \$850.17

Payment to Rushford Peterson Valley Chamber of Commerce for \$211.50