



FOUNDATION
FOR
RUSHFORD-PETERSON SCHOOLS

Board Meeting Minutes

January 7, 2022 | 7:30 a.m. | Forum Room, RP School

In Attendance: Donna Boyum, June Vitse, Jack Culhane, Joyce Iverson, Jenny Helgemoe, Brenda Tesch, Amy Woxland, Duane Koenen and Jo Anne Agrimson

Absent: Jen Hengel, Supt. Jon Thompson, Brielle Rasmussen and Aaron Prinsen

President Joyce Iverson called the meeting to order at 7:30 a.m.

Approve Agenda: Motion to approve the agenda by Brenda Tesch; seconded by June Vitse. Motion carried.

Minutes: Motion to approve the minutes from November 5, 2021 by Jack Culhane; seconded by Donna Boyum. Motion carried.

Student representatives were unable to attend, so there were no comments.

Financial Report: Chair Joyce Iverson mentioned Jen Hengel's highlights of the quarterly report, which ended December 31, 2021. SMIF's report with interest will be included in February's update.

Does the Foundation want to set a limit for recipients to claim their scholarship? Discussion was held. Jack suggested contacting recipients after one year to inform them of a deadline.

Fall mail-in campaign raised \$2891.80. There were no expenses, thanks to Sally Ryman who donated the postage (\$63.80), the paper and printing, and Jen Hengel donated the annual USPS PO Box fee (\$62.00).

Motion by Jo Anne Agrimson to accept the treasurer's report; seconded by June Vitse. Motion carried.

Bills to Pay/Angel Fund: The Foundation has two bills to pay:

1. 2022 Rushford Peterson Valley Chamber Membership Renewal (rate for non-profits) \$40;
2. October-December Chamber contract hours \$258.50.

Motion by Amy Woxland to pay the \$40 Chamber membership renewal and the Chamber invoice of \$258.50; seconded by Brenda Tesch. Motion carried.

Scholarship Application Review and Edits: Discussion was held regarding the application. Jenny Helgemoe said the application seemed to be easier for the students. The sticking point continues to be the terms that are used to differentiate between types of post-secondary schools (trade/2-4 year). It may be better to simply have students name the school they will be attending. Checking Post-Secondary or Trade Scholarship would be determined by Jenny Helgemoe or the Foundation members and will be marked "office use only" on the application.

Joyce Iverson suggested that students “Briefly describe” the accomplishments rather than simply list them on the application. Also add “and tell how” the accomplishments have helped develop their character.

Motion by Jo Anne Agrimson to update the application with these changes; seconded by Amy Woxland. Motion carried.

Motion by Jack Culhane to contact recipients after one year if they have not used their scholarship. If the student is not planning to attend schooling, the monies would then stay in the Foundation’s Scholarship Fund. Donna Boyum seconded the motion. Culhane clarified that the intent is for the student to be contacted to see what the student’s plans are, not to just pull the money. Motion carried.

Next meeting is scheduled for 7:30 a.m. Friday, February 4, 2022 (also March 4, April 8) in the Forum Room.

Motion to adjourn at 7:56 by Amy Woxland; seconded by June Vitse. Meeting adjourned.

ACTIONS FOR SMIF:

Payment to Rushford Peterson Valley Chamber: \$40 and \$258.50 for a total of **\$298.50**.