



**FOUNDATION**  
FOR  
RUSHFORD-PETERSON SCHOOLS

## **Board Meeting Minutes**

**March 3, 2023 | 7:30 a.m. | Forum Room, RP School**

**In Attendance:** June Vitse, Joyce Iverson, Steve Oian, Jenny Helgemoe, Brenda Tesch, Ryan Prinsen, Jo Anne Agrimson, Jen Hengel, Brielle Rasmussen, Nancy Snyder

**Absent:** Duane Koenen, Amy Woxland, Jack Culhane, Supt. Ben Bernard

President Joyce Iverson called the meeting to order at 7:30 a.m.

**Approve Agenda:** One addition to the agenda is the Foundation's membership to the Rushford Peterson Valley Chamber at \$40. Motion made to approve the agenda by June Vitse; seconded by Brenda Tesch. Motion carried.

**Minutes:** Motion made to approve the meeting minutes from February 3, 2023, by Brenda Tesch, seconded by June Vitse. Motion carried.

President Iverson asked Ryan Prinsen to suggest a junior to join the board next fall, as senior Brielle Rasmussen will be graduating.

**Financial Report:** Our Endowment Fund gained interest during the quarter ending 12/31/2022. Hengel is working with SMIF to make certain their financial statement reflects donors' designations. \$50 should be transferred from the General Fund to the Named Scholarship Fund; and \$190 from Bluff Land Tri Fund should be transferred to the Named Scholarship Fund.

**Motion made by Jo Anne Agrimson to transfer \$50 from the General fund to the Named Scholarship Fund and \$190 from the Bluff Land Tri Fund to the Named Scholarship Fund; seconded by Nancy Snyder. Motion carried.**

**Steve Oian made a motion to accept the financial report; seconded by June Vitse. Motion carried.**

The \$40 annual membership for the Chamber of Commerce is due. **Steve Oian made a motion to pay the dues for that membership; seconded by Brenda Tesch. Motion carried.**

**BLT Kids' Challenge & August BLT Committee:** Planning for July 15 (kids) & August 19, 2023 BLT, the committee met this week. The kids' challenge is ready except for medals and an invitation to the Booster Club to sponsor the event.

The BLT Committee will begin using Constant Contact, a company that provides a data base and tools for sending emails to race participants and communicating with our 50+ volunteers. It also offers text messaging, which would be helpful for communication on the day of the race. For less than \$100, it will keep a data base of entrants and volunteers.

Ross Himlie will pay for 12 yard signs to advertise the race.

Our theme this year is “Get Bluff Tuff!” The race will begin at 9 a.m. rather than 9:30, which has been a request seen in our post-race surveys. The committee’s next meeting is scheduled for March 28.

Foundation members were asked to divide the BLT sponsor/scholarship fundraising letters among themselves and hand deliver them to businesses. If businesses have not responded by April, we will revisit those businesses. Hengel has extra letters if members know of businesses that were not on our list.

**Scholarship Awards Selection:** President Iverson commented that the application review process went well last year. The 2023 Scholarship Applications will be reviewed and acted on April 14. Jenny Helgemoe will send the applications to us. Members will then submit rankings to Iverson by the April meeting.

**Next meetings: 7:30 AM** April 14, May 5, and June 9.

Motion made to adjourn at 7:55 by Brenda Tesch; seconded by June Vitse. Motion carried. Meeting adjourned.

#### **ACTIONS FOR SMIF:**

- **Transfer \$50 from General Fund (#359) to the Named Scholarship Fund (#01015)**
- **Transfer \$190 from Bluff Land Tri Fund (#01014) to the Named Scholarship Fund (#01015)**
- **Rushford Peterson Valley Chamber of Commerce - \$40.00 from the General Fund (#359).**