



FOUNDATION
FOR
RUSHFORD-PETERSON SCHOOLS

Board Meeting Minutes

April 14, 2023 | 7:30 a.m. | Forum Room, R-P Schools

In Attendance: Joyce Iverson, Steve Oian, Jenny Helgemoe, Ryan Prinsen, Nancy Snyder, Jack Culhane, Dr. Ben Bernard, Duane Koenen, Jen Hengel

Absent: June Vitse, Brenda Tesch, Jo Anne Agrimson, Brielle Rasmussen, Amy Woxland

President Joyce Iverson called the meeting to order at 7:31 a.m.

Approve Agenda: Motion by Koenen, seconded by Culhane, to approve the agenda. All in favor. Motion carried.

Minutes: Motion by Culhane, seconded by Snyder, to approve the meeting minutes from March 3, 2023. All in favor. Motion carried.

Student member Prinsen had nothing to share at this time.

Financial Report: Hengel reviewed the financial report emailed to the board members. The interest from the January-March quarter has not yet been entered.

Fund Summaries as of 4/14/2023

General Fund	\$9,334.38 (Angel Fund: \$5,186.54)
Bluff Land Tri	\$6,969.86
Scholarship	\$13,361.22
Named Scholarships	\$32,345.52
Endowment Fund	\$48,671.47
	\$110,682.45

Bluff Land Tri Sponsorships, which go directly to the Scholarship Fund, are still coming in, and a report was emailed to the Board. Board members were asked to follow up with businesses that have not yet responded.

Motion by Oian, seconded by Snyder, to accept the financial report. All in favor. Motion carried.

Bills to Pay/Angel Fund Requests: Three Angel Fund requests were presented to the Board.

- A \$55 spring activities fee and \$17 Pre-ACT exam fee for a high school student = \$72
- 2nd Grade field trip to National Eagle Center in Wabasha; Total = \$510 as follows (42 students) - In-house program fee=\$150; Group admission @\$8 x 42=\$336; 3 chaperones @\$8 =\$24; No charge for 2 teachers and bus driver.
- Kindergarten field trip to International Owl Center in Houston; Total = \$175 (40 students)

It was noted that the Foundation's website tells donors that the Angel Fund "helps financially disadvantaged students with needs related to their education such as field trips, driver's education, and technology/equipment." Last spring was the first time the Board granted Angel Fund dollars for all Kindergarten and 2nd grade students to attend field trips, at \$150 each. Discussion ensued on whether funding field trips fits the intent of the Angel Fund. Dr. Bernard indicated that funding for special school-related activities will be looked at this year.

Motion by Oian, seconded by Koenen, to approve the fees for the high school student and deny the field trip requests. In favor were Oian and Koenen, and opposed were Culhane, Snyder, and Iverson. Not voting were Dr. Bernard, Helgemoe, and Prinsen. Motion failed.

Motion by Snyder, seconded by Culhane, to approve the fees for the high school student and \$150 for each of the field trips with the understanding that the Foundation will need to evaluate accepting grade level requests in the future. All in favor. Motion carried.

July 15 Bluff Land Trojan Kids' Challenge & August 19 Bluff Land Tri: Committee Chair Brenda Tesch provided the following report in an April 13 email:

"The BLT Committee met on March 28. We decided on a theme and logo for the event. See the design below. We plan to use the same t-shirt style as last year since it was well received by participants, just changing up the color. We are planning on orange shirts. Registration is up and running as of April 5. Pricing is the same as 2022 through June 14, after that the price goes up \$10. Also, participants who sign up by June 14 will get a t-shirt and finisher's medal. All past participants received an email prior to the launch of the registration site. Posts have been made to the Facebook pages for the Bluff Land Triathlon and Foundation for R-P Schools announcing the opening of registration. A flyer has been drafted to hang up to promote the event. The flyer should be finalized over the weekend. If you would like any to hang up somewhere, let me know and I can get you copies.

"For the Kids' Challenge, we do have dollars to use to purchase additional obstacle course equipment. We are reaching out to Teresa Brown at the school to see if she has any ideas for what may work well for elementary aged students. Maybe something we purchase could be used by the school as we use this equipment once a year. If you have any ideas for new obstacles, please reach out to me.

"The next meeting is tentatively set for Tuesday, April 25.

"Regarding sponsorships letters, Jen provided a listing of the donations/sponsorships received so far. If the business you delivered the letter to has not responded please contact them again. Either by phone or email. It can be as simple as reminding them that you dropped off the letter and ask them if they've had a chance to review it and if they have any questions. In the past, sometimes we don't hear back right away, but a quick call reminds them of it and then they get it completed and sent in.

“If you have any questions about the Bluff Land Tri event or the Bluff Land Trojan Kid's Challenge obstacle course, please reach out to me.”

Prinsen and Hengel left the meeting at this time.

Scholarship Awards Selection: Board members reviewed and ranked the applications from first to last, separately for the trade/tech scholarship and the traditional college scholarship. All rankings were put into a spreadsheet, which then showed the applications that were ranked highest by number of first to last choices received.

Motion by Snyder, seconded by Koenen, to approve 5 Trade Scholarships and 5 Post-Secondary Scholarships. All in favor. Motion carried.

Motion by Culhane, seconded by Snyder, to approve the applicants with the top votes as the recipients of the \$500 trade scholarship. Application #1, #2, #3, #4, and #6. All in favor. Motion carried.

Motion by Snyder, seconded by Culhane, to approve the applicants with the top votes as the recipients of the \$500 post-secondary scholarship. Application #3, #4, #6, #7, and #9. All in favor. Motion carried.

The applicant names will be noted following Senior Awards on Sunday, May 21 at 6:30 p.m.

Motion by Snyder, seconded by Culhane, to award the \$250 Community Service Award to Brielle Rasmussen. All in favor. Motion carried.

Motion by Snyder, seconded by Culhane, to adjourn. All in favor. Motion carried. The meeting was adjourned at 8:17 a.m.

Next meetings (usually 1st Fridays): 7:30 a.m. on May 5, June 9, July 7 or 14

ACTIONS FOR SMIF:

Rushford-Peterson Schools - \$372.00 from the General Fund (#359).

Future payment will be requested in November 2023 for scholarships noted above.