



FOUNDATION  
FOR  
RUSHFORD-PETERSON SCHOOLS

**Regular Board Meeting Minutes**

Friday, October 6, 2023

Forum Room, R-P Schools

**Call to Order:** President Joyce Iverson called the meeting to order at 7:31 a.m. She welcomed the nominated board members, Barb Zoelle-Johnson, Jake Dahl, and Megan LeFleur.

**Attendance:** Joyce Iverson, Jack Culhane, Kenna Gudmundson, Nancy Snyder, Ben Bernard, Megan LaFleur, Duane Koenen, Barb Zoelle-Johnson, June Vitse, Brenda Tesch, Jenny Helgemoe, Ryan Prinsen, Jake Dahl, and Jen Hengel; Absent: Jo Anne Agrimson, Steve Oian, and Amy Woxland

**Regular Meeting Agenda:** There were no changes to the proposed agenda. Motion by Snyder, seconded by Koenen, to approve the agenda. All in favor. Motion carried.

**Minutes of September 8, 2023 meeting:** Motion by Koenen, seconded by Culhane, to approve the minutes as shown. All in favor. Motion carried.

**Student members' opportunity to share information or ideas:** Prinsen and Gudmundson had no items to share at this time.

**Financial Reports:** President Iverson noted a communication required that Hengel be given a title to describe her position with the Foundation. "Funds Coordinator" was suggested. Motion by Tesch, seconded by Vitse, to accept that title. All in Favor. Motion carried.

Hengel reviewed the reports she had emailed earlier in the week. The quarter ended 9/30, but we won't know quarterly interest applied until the end of this month, so the figures will change. She reviewed the most recent income and expenses in each fund.

Funds Summary, dated October 2, 2023

General Fund	\$7,254.19
Bluff Land Tri	\$7,885.53
Scholarship	\$16,024.45
Named Scholarships	\$33,588.39
Endowment Fund	\$52,549.01
	\$117,301.57

Hengel offered to meet with the new board members for a more detailed review of the finances. Motion by Snyder, seconded by Culhane, to accept the financial report. All in favor. Motion carried.

**Bills to Pay/Angel Fund Requests:** None.

**BLT Committee Report:** Tesch gave an update from this committee. She referenced the BLT final report that had been emailed earlier in the week. Revenue included:

Sponsorships: 6,150.00 (directly into the Scholarship Fund)

Participant Fees Collected: 5,869.45

T-shirts 255.00

Other Donations 200.00

**Total Revenue: \$12,474.45**

Expenses totaled \$2,918.66. Several items were covered by Thrivent Financial debit cards, including the t-shirts, signs, medals, and snacks. Kwik Trip also donated bananas and water again.

Dates for activities in 2024 will be July 20 for the Bluff Land Trojan Kids Challenge and August 17 for the Bluff Land Triathlon. Motion by Vitse, seconded by Snyder, to approve of these dates. All in favor. Motion carried.

Tesch noted that the BLT Committee will begin meeting in January for next year's events. She stressed it's a fun committee, and volunteers are given tasks with which they are comfortable performing. 2024 will be the 10<sup>th</sup> anniversary of the BLT, and the committee will be working on updating the event logo.

**Review Fall Fundraising Letter:** A proposed letter was attached. Sally Ryman has again agreed to do the annual report, which will be on the back of the letter. She will also print the envelopes and letters and do the mailing. Motion by Tesch, seconded by Vitse, to accept the letter and send to past years' donors. All in favor. Motion carried.

Hengel said it would be nice to get the letter to new prospects through mail or email. There was discussion about mailing permits, Every Door Direct Mail, and other ways to mail the solicitation, which will be considered in the future.

**Board Members – Current & New:** President Iverson thanked Culhane, Agrimson, and Vitse for faithfully serving their limit of two 3-year terms. Culhane said he really enjoyed being on the board and is available to help in the future. Vitse concurred and said it is a wonderful Board. President Iverson thanked Barb Zoelle-Johnson, Jake Dahl, and Megan LaFleur for agreeing to join the Board for the term November 1, 2023-October 31, 2026. Motion by Snyder, seconded by Vitse to approve the new board members. All in favor. Motion carried.

**Next meetings:** 7:30 a.m. on November 3, December 8 (if needed)

**Adjourn:** Motion by Vitse, seconded by Culhane to adjourn. All in favor. Motion carried. The meeting adjourned at 7:54 a.m.