



**FOUNDATION**  
FOR  
RUSHFORD-PETERSON SCHOOLS

**Regular Board Meeting Minutes**

**Friday, January 5, 2024**

**Forum Room, RP School**

**Called to Order** at 7:31 a.m. by President Iverson.

**Attendance:** Joyce Iverson, Kenna Gudmundson, Duane Koenen, Jen Hengel, Jenny Helgemoe, Megan LaFleur, Nancy Snyder, Barb Zoelle-Johnson, Ryan Prinsen, Jake Dahl, Ben Bernard;  
Absent: Brenda Tesch and Steve Oian.

**Election of Secretary-Treasurer:** Barb Zoelle-Johnson has put forth her name for the Board's Secretary. She was nominated by Snyder. The Chair opened the floor for additional nominations and none were received. A motion to approve Barb Zoelle-Johnson as Secretary was put forth by Iverson, seconded by Snyder. All in favor. Motion carried.

**Regular Meeting Agenda:** There were no changes to the proposed agenda. Motion to approve was made by Koenen, seconded by Snyder. All in Favor. Motion carried.

**Minutes of November 3, 2023 Annual meeting:** Motion to approve the minutes as written was made by Dahl, seconded by LaFleur. All in Favor. Motion carried.

**Student members opportunity to share information or ideas:** The Senior Class Trip is headed to Texas in 2024 with 26 students signed up so far. (Previous trips were to Florida.) It is reported that the group is looking forward to warmer temperatures and some beach time.

**Financial Reports:** Funds Coordinator Jen Hengel had emailed her report with notes to all foundation board members and this information was reviewed at today's meeting:

Current Quarter Activity & Balances, dated December 31, 2023:

General Fund	\$ 9,802.64
Bluff Land Tri	\$ 7,928.22
Scholarship	\$ 9,348.72
Named Scholarships	\$ 24,465.88
Endowment Fund	<u>\$ 50,851.74</u>
	\$102,397.20

A question was raised from the floor to define the Endowment Fund. Jen Hengel explained that the Endowment fund was created thanks to a financial gift given to the R-P Foundation Board. The purpose of an Endowment is to "build for the future". A certain % amount of the principal must stay in the Endowment Fund. The current amount that can be spent from the Endowment is \$5,754.00. Motion to accept the financial report was made by Koenen, seconded by Snyder. All in Favor. Motion carried.

**Bills to Pay / Angel Fund:** The following requests were reviewed by the Board:

- Sally Ryman, Fall Fundraising Letter: Request for \$111.97 from the **General Fund** for mailing expenditures: copies, envelopes, postage.
- Angela Shepard, R-P Elementary School Principal, request from the **Angel Fund** for overdue lunch accounts for 2 small children in the amount of \$111.40
- Kelly Smith, R-P School Social Worker, request from the **Angel Fund** for support supplies (water, bulk snacks, candy) for \$152.00 for the “The Square,” a space that has been set up for Students who can benefit from a safe, quiet environment where they can reset and refresh.

Motion to approve these payments was made by Snyder, seconded by Helgemoe. All in favor. Motion carried.

**Review of 2024 Scholarship Application:** The Board reviewed the 2024 Scholarship Application form. Jenny Helgemoe said that the deadline for completed applications is March 15, 2024. Motion to approve the application form made by Snyder with a second from Helgemoe. All in favor. Motion carried.

**REMINDER: 2024 Planned Events: Kids Challenge - July (Rushford Days); 10<sup>th</sup> BLT - August 17, 2024**

**New Business:** Duane Koenen informed the RP Foundation Board that the Knights of Columbus are interested in providing monetary support to the Angel Fund. The Knights of Columbus are in process of determining an amount for that support. Jen Hengel informed the Board that historic annual expenditures in the past couple of years from the Angel Fund have been \$1,500.00 and \$2,615.00. Duane will share this information with the Knights of Columbus. The RP Foundation Board offers a sincere thank you to the Knights of Columbus for their support and for considering the RP Angel Fund for a monetary contribution.

**Next Meeting: Friday, February 9, 2024; 7:30 am Forum Room at RP Schools**

Proposed 2024 meeting dates going forward:

March 8th, April 5th, May 3rd, June 7th, July 12th, August 9th, September 6/13th, October 4th, and November 8<sup>th</sup>. The board has often not had a December meeting.

**Adjourned** at 7:51 a.m. on motion by Snyder, seconded by Dahl. All in Favor. Motion carried.

**ACTIONS FOR SMIF:**

Sally Ryman - \$111.97 from the General Fund (#359)

R-P Schools - \$263.40 from the General Fund (#359)