



# FOUNDATION FOR RUSHFORD-PETERSON SCHOOLS

## Regular Board Meeting Minutes Friday, April 4, 2025 Forum Room, R-P Schools

Called to Order at 7:30 a.m. by President Koenen.

Attendance: Duane Koenen, Joyce Iverson, Jenny Helgemoe, Ben Bernard, Amy Woxand, Kenna Gudmundson, Jake Dahl, Rhonda Bauer, Barbara Zoelle-Johnson  
Absent: Megan LaFleur, Will LaFleur, Steve Oian, Jen Hengel

**Regular Meeting Agenda:** There were no changes to the proposed agenda. Motion to approve the agenda was made by Bauer, seconded by Woxland. All in Favor. Motion approved.

**Minutes of the January 3, 2025 meeting & Email meeting minutes of March 6, 2025:** Motion to approve the January 3, 2025 regular meeting and the March 6, 2025 Email minutes made by Dahl, seconded by Iverson. All in Favor. Motion approved.

**Student members opportunity to share information or ideas:** Gudmundson informs that the Senior Class just returned [April 3] from their trip to Galveston, Texas. Gudmundson reports that it was an enjoyable trip. Her favorite highlight was participating in a Segway tour of the downtown area.

### Financial Reports, Jennifer Hengel, Funds Coordinator

Duane Koenen provided a synopsis of the financial information from Jennifer Hengel's written summary.

Fund Summaries as of March 31, 2025:

General Fund	\$ 8,879.31
Bluff Land Tri	\$ 7,170.81
Scholarship	\$ 15,073.20
Named Scholarships	\$ 24,526.58
Endowment Fund	<u>\$ 62,935.68</u>
	\$118,585.58

Hengel offered the following recommendations to be considered by the Board:

- (1) A transfer of \$2500.00 from the General Fund to either the Endowment or the Scholarship account
- (2) A transfer of \$3500.00 from the Bluff Land Tri account to the Scholarship account

A motion was made by Dahl with a second from Woxland to transfer \$2500.00 from the General Fund to the Endowment account. All in Favor. Motion approved.

A motion was made by Woxland with a second from Iverson to table the decision of the transfer of funds from the Bluff Land Tri until the Board's next meeting. All in Favor. Motion approved.

A motion was made by Woxland with a second from Iverson to accept the Financial Report. All in Favor. Motion approved.

**Bills to Pay/Angel Fund:** A request has been made to provide funding to assist a student in purchasing shoes for this year's prom. A motion was made by Woxland with a second by Gudmundson to approve funding up to \$50.00 for the purchase of shoes. All in Favor. Motion approved.

**2025 Events: 11<sup>th</sup> Annual Bluff Land Tri – August 16, 2025; Kid's Challenge – July 19, 2025**

**Kid's Challenge:** Dahl informs that there has not yet been a committee meeting for the Kid's Challenge; however, he adds that the action plan for the Kid's Challenge comes together quickly.

**BLT:** Brenda Tesch is again assisting with the planning for the BLT. The theme for this year's event is From the Creek to the Peak. Entry forms for the BLT will become available by the end of April.

**Fund Raising:** The deadline to confirm ongoing sponsorships/funding for the Board's service agenda is April 15, 2025. This year Duane Koenen took a lead in making outreach to the community and businesses, his taking on the responsibility from Sally Ryman. There were forty-four (44) sponsorship request letters that were mailed. Koenen will follow up with the businesses that received the request letters after April 30<sup>th</sup>.

**Review and Selection of 2025 Scholarship Recipients**

*The student representative to the Board was excused from the meeting prior to this discussion.*

The Board reviewed and ranked a total of fifteen (15) scholarship requests: three (3) for Trade Scholarships and twelve (12) for Post-Secondary Scholarships. Names and identifying information were redacted from each of the applications for the Board's review. The Senior Class of 2025 numbers 54 students. The scholarship fund for the two categories can fund 10% of the applications received. Thus, there is funding for all three of the Trade applications and funding for the top seven ranked Post-Secondary application requests. A motion was made by Woxland with a second by Dahl to fund all three of the Trade scholarship requests. All in Favor. Motion passed.

The collective ranking of the Post-Secondary applications were application numbers:

1,2,3,5,7,8,11. A motion was made by Iverson with a second from Bauer to approve those applications for scholarships. All in Favor. Motion passed.

The release of the scholarship funding will be confirmed at the Board's October 2025 meeting.

**Community Service Scholarship for Senior Student Foundation Board Member:**

A motion was made by Iverson with a second from Woxland to approve the \$250.00 scholarship to Kenna Gudmundson. All in favor. Motion passed.

### **Other Business**

- The Board wants to further review PSEO. This topic tabled until the October 2025 meeting.
- Dahl continues to be interested in discussing adding a Golf Tournament as a fund raiser. This topic tabled until the October 2025 meeting.
- Steve Oian will represent the Board at the 2025 graduation ceremonies.
- A new Board Student Representative needs to be appointed to replace the graduating Kenna Gudmundson. The Board will ask the Junior Representative, Will LaFleur, to provide recommendations for this position.
- The next regularly scheduled meeting is currently July 11, 2025. However, this date conflicts with a few Board member's calendars. A motion is made by Woxland with a second from Iverson to reschedule the next meeting date to Friday, June 27, 2025 at 7:30 am. The location the Forum Room at R-P School. All in favor. Motion passed.

**Next Meeting: Friday, June 27, 2025 at 7:30 a.m., Forum Room.**

(October 3)\_

Adjourned at 8:15 a.m. on motion by Iverson, second by Woxland. All in Favor. Motion passed.

Respectfully Submitted,  
Barbara Zoelle-Johnson

### **ACTIONS FOR SMIF:**

**Transfer \$2,500 from the General Fund (#359) to the Endowment Fund (#469).**

**Payment to Rushford-Peterson Schools \$50.00 from General Fund (#359)**